

NHS DORSET CLINICAL COMMISSIONING GROUP
GOVERNING BODY SPECIAL MEETING

The NHS Dorset Clinical Commissioning Group Governing Body Special meeting will be held virtually on **Wednesday 17 June 2020** commencing at **11am**.

If you are unable to attend please notify Steph Lower, Corporate Office Manager on 01305 368017 at your earliest convenience.

Yours sincerely,

Dr Forbes Watson
CCG Chair

AGENDA

	Initials
<p>1. Apologies</p> <p>Dr H M Blunt, Governing Body GP member (Dorset area) Dr K Kirkham, Assistant Clinical Chair Dr D Richardson, Governing Body GP member (Bournemouth, Christchurch and Poole area)</p>	
<p>2. Quorum</p> <p>To confirm that the meeting is quorate before it proceeds further.</p> <p>The Terms of Reference (Constitution) state that a quorum shall be seven of the total Governing Body members and shall include at least one executive and one lay member.</p>	
<p>3. Declarations of Interest/Gifts or Hospitality</p> <p>Members to carefully consider and declare any Conflict of Interest or offers or receipt of Gifts or Hospitality.</p> <p><i>(A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship. In some circumstances, it could be reasonably considered that a conflict exists even when there is no actual conflict).</i></p>	

4.	2019/2020 Annual Accounts	
4.1	Audit Chair’s Annual Report on behalf of the Committee (regarding work in support of the Annual Governance Statement)	
	To note the recommendation set out in the Audit Chair’s Annual Report on behalf of the Audit Committee.	NR
4.2	Annual Governance Statement (Statement of Internal Control)	
	To approve the Annual Governance Statement.	VR
4.3	Annual Report and Accounts (Financial Statements – March 2020)	
	(i) To approve the Financial Statements for the year ended 31 March 2020 (including checklists).	NRo
	(ii) To approve the Annual Report and Accounts 2019-20.	NRo
4.4	ISA260 Audit Findings Report 2019/2020	
	To approve the recommendation set out in the ISA260 Audit Findings Report 2019/2020 of the External Auditors, Grant Thornton.	NRo
4.5	Management Representations	
	To approve the Report of the Chief Finance Officer and the Management Representations.	NRo
4.6	Internal Audit Annual Report and Head of Internal Audit Opinion	
	To note the Report of the Head of Internal Audit on Internal Audit Annual Report and Head of Internal Audit Opinion.	NRo
4.7	Independent Service Auditor Reports (International Standards on Assurance Engagements (ISAE) 3402 Report 2019/2020)	
	To note the Report of the Chief Finance Officer on the Independent Service Auditor reports received by the CCG.	NRo
4.8	Inspection of Registers	
	To note the Report of the Chief Finance Officer on Inspection of Registers, including Register of Losses, Compensation	

Payments and Implementation of Standards of Business
Conduct Policy by Members of Staff.

NRo

5. Any Other Business

(to be agreed with the Chair ahead of the meeting).