

Ref: FOI 208

13 January 2020

Dear Requestor

Request made under the Freedom of Information Act 2000

On 18 December 2019 you sent a request, made under the Freedom of Information Act, relating to the processing of organisation staff. I now provide this information as an attachment.

I trust that this is the information you require and that your request has been fully discharged.

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Please note that, under the Re-use of Public Sector Information Regulations, if you wish to publish or otherwise use this information besides for your own means, you will need to seek our permission to do so.

If you are unhappy with this response, you are entitled to request an internal review of our decision, handled where possible by a member of staff not directly involved in the initial decision. If you wish to request such a review, please write direct to the Data Protection Officer, NHS Dorset, Ground Floor, West Wing, Vespasian House, Barrack Road, Dorchester DT1 1TG. We aim to deal with requests for internal review within three weeks of receipt, although where the issues involved are very complicated this period may be extended up to a total of six weeks.

If you have queries about this response, please do not hesitate to contact me quoting the above reference number.

Yours sincerely

Signature Removed

Paddy Baker
Data Protection Officer
NHS Dorset Clinical Commissioning Group

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Q1:

How many joiners, movers, and leavers do you process per year?

Response:

This will depend on the needs of the business and can fluctuate from year to year. In 2019 the CCG had 99 joiners and 62 leavers. We do not record internal movers in a reportable format.

Q2:

How many staff/whole time equivalents manage this process?

Response:

2 full time members of staff plus an apprentice on a fixed term position.

Q3:

Do you have an automated system to manage ESR?

Response:

No

Q4:

Do you use a single sign on solution across the organisation to manage the accounts?

Response:

The CCG utilises Azure active directory for single sign on wherever possible. However, this is not used to simplify account creation.

Q5:

If so, which solution do you have?

Response:

Please see response to Q4.

Q6:

How many people are in your organisation's data quality team?

Response:

NHS Dorset CCG does not have a specific data quality team. This function comes within the role of our Business Intelligence Analysts.