

**COVID-19 RESPONSE  
 EXPENDITURE DECISION RECORD**

Scheme Name

Date Committed

Revenue Cost

*This form must be completed for all revenue  
 commitments above £1,000.*

Description

Rationale

<b>Approved by</b>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>
	<b>Senior Manager</b>	<b>Silver Commander / Deputy Director</b>	<b>Gold Commander / Director (non-finance)</b>	<b>Accountable Officer / Chief Finance Officer/ Assistant Director of Finance</b>
	<i>Up to £20,000</i>	<i>up to £30,000</i>	<i>Up to £75,000</i>	<i>over £75,000</i>