

NHS DORSET CLINICAL COMMISSIONING GROUP**GOVERNING BODY MEETING****MATTERS ARISING - PART ONE**

Report of the Chair on Matters Arising from Part 1 of the Minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 20 March 2019.

1. Purpose

To report to the Governing Body on any matters arising from the draft minutes of the last Governing Body meeting.

2. Recommendation

That the Governing Body notes this report and directs any action it sees fit.

3. Background Information

This report covers all outstanding action points contained in the minutes and is required in order that the Governing Body can be satisfied that all action points in the action column have either been done, are being done or will be done in accordance with the timescale contained in the minute, if any.

3. Declarations of Interest, Gifts or Hospitality**3.1 Declarations of Interest were made by the following:-**

- Jacqueline Swift declared an interest in agenda item 9.3 - CCG Election process and other appointments in relation to her proposed appointment as Deputy CCG Chair.
- Dr Karen Kirkham declared an interest in agenda item 9.3 - CCG election process and other appointments in relation to her proposed appointment as Assistant Clinical Chair.

Both would be required to withdraw from the meeting for the decision regarding their respective proposed appointments.

- The Chief Officer declared an interest in agenda item 23 - Remuneration Committee recommendations. The Chief Officer and any executives would be required to withdraw from the meeting for this item.
- The Locality Leads for East Dorset, Poole Bay, North Bournemouth, East Bournemouth, Christchurch, Poole North, Central Bournemouth and Poole Central declared an interest in agenda item 25 – Award without Competition – Phlebotomy as the recommendation related to their

localities. All of the above Locality Leads would be required to withdraw from the meeting for this item.

The Chair declared an interest in item 26 – Recommendation report for Lyme Regis and Charmouth Community Services, as a GP practising in Lyme Regis. He would be required to withdraw from the meeting for this item and the Deputy CCG Chair would take the Chair.

SL – Actioned.

7. Chief Officer's Update

- 7.2 Concern was raised regarding the inadequate rating for the diabetes service. An action plan had been developed to look at what had triggered the rating. The Chief Officer offered to circulate the letter from NHS England (South West) regarding the assessments.

TG – Actioned – letter circulated by e-mail 03/04/2019.

9.1 Quality, Performance and Finance Report

- 9.1.9 The Governing Body directed that the Hospital Standardised Mortality rate data be included on the Quality Scorecard in future.

VR – Actioned.

- 9.1.15 Initial analysis suggested Dorset had a high rate of people detained under the Mental Health Act when compared with similar areas. Following a query regarding the reasons and action being taken, the Governing Body noted one action was the additional 16 new inpatient beds but directed that a post meeting note be provided.

PR – Actioned.

- 9.1.17 The Governing Body directed that future reports provide an update on the dermatology pathway including whether the new service was adding value.

PR – Actioned.

9.3 CCG election process and other appointments

- 9.3.3 The Governing Body **approved** the appointments of:-

- Nick Robinson as Governing Body Lay Member for Governance (and the Audit and Quality Committee Chair (to be the Audit Committee)) for a maximum period of three years from 1 April 2019;
- Kay Taylor as Governing Body Lay Member for Patient and Public Involvement, Chair of the Remuneration Committee, member of the Audit and Quality Committee (to be Audit Committee) and Vice Chair of the

Primary Care Commissioning Committee for a maximum period of three years from 1 April 2019;

- Paul Turner as the independent lay member serving the Audit and Quality Committee (to be the Audit Committee) for a maximum period of one year from 1 April 2019;

SL – Actioned.

9.3.4 The Governing Body **approved** the appointments of:-

- Jacqueline Swift as Deputy CCG Chair from 1 April 2019 with the end date to coincide with the end date for her current term of office as a Governing Body Lay Member, of 25 May 2021.
- Dr K Kirkham to the role of Assistant Clinical Chair for a maximum period of three years from 1 April 2019.

SL – Actioned.