

**NHS DORSET CLINICAL COMMISSIONING GROUP  
GOVERNING BODY MEETING  
PART ONE - PUBLIC**

Part 1 of the NHS Dorset Clinical Commissioning Group Governing Body meeting will be held on **Wednesday 15 May 2019** in the Boardroom at **Vespasian House** at **2pm**.

If you are unable to attend please notify Steph Lower, Executive Assistant on 01305 368017 at your earliest convenience.

Yours sincerely,

Dr Forbes Watson  
CCG Chair

**AGENDA**

		<b>Initials</b>
<b>1.</b>	<b>Apologies</b>	
	<ul style="list-style-type: none"> <li>- Stuart Hunter, Chief Finance Officer</li> <li>- Nick Robinson, Governing Body Lay Member</li> <li>- Ben Sharland, Locality Lead for Central Bournemouth</li> <li>- Elaine Spencer, Registered Nurse Member</li> </ul>	FW
<b>2.</b>	<b>Quorum</b>	
	<p>To confirm that the meeting is quorate before it proceeds further.</p> <p>The Terms of Reference (Constitution) state that a quorum shall be one third of the members.</p>	FW
<b>3.</b>	<b>Declarations of Interest/Gifts or Hospitality</b>	
	<p>Members to carefully consider and declare any Conflict of Interest or offers or receipt of Gifts or Hospitality.</p> <p><i>(A conflict of interest occurs where an individual's ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship. In some circumstances, it could be reasonably considered that a conflict exists even when there is no actual conflict).</i></p>	All
<b>4.</b>	<b>Minutes</b>	
	<p>To <b>approve</b> the Part 1 minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 20 March 2019.</p>	FW

<b>5. Matters Arising</b>	To <b>note</b> the Report of the Chair on matters arising from the minutes of Part 1 of the meeting held on 20 March 2019.	FW
<b>6. Chair's Update</b>	To <b>note</b> the verbal update of the Chair.	FW
<b>7. Chief Officer's Update</b>	To <b>note</b> the update of the Chief Officer.	TG
<b>8. Strategy</b>		
<b>8.1 Opening Budget</b>	To <b>note</b> the Opening Budget.	MG
<b>9. Delivery</b>		
<b>9.1 Quality, Performance and Finance Report</b>	To <b>note</b> the report on Quality, Performance and Finance.	VR/SB/MG
<b>9.2 Assurance Framework</b>	To <b>note</b> the Assurance Framework.	VR
<b>9.3 Engagement and Communications Framework</b>	To <b>approve</b> the Engagement and Communications Framework.	CS
<b>9.4 Organisational Development Framework</b>	To <b>approve</b> the Organisational Development Framework.	CS
<b>9.5 Annual Report on the Staff Survey</b>	To <b>note</b> the Annual Report on the Staff Survey.	CS
<b>9.6 CCG 360<sup>o</sup> Stakeholder Survey</b>	To <b>note</b> the report on the CCG 360 Stakeholder Survey.	CS
<b>9.7 Annual Report on Patient and Public Participation</b>	To <b>note</b> the Annual Report on Public Participation.	CS

9.8	<b>Annual Report for Infection Control</b>	
	To <b>note</b> the Annual Report for Infection Control.	VR
9.9	<b>Joint Children and Adult Safeguarding Annual Report</b>	
	To <b>note</b> the Joint Children and Adult Safeguarding Annual Report.	VR
9.10	<b>Integrated Care System (ICS) Delivery Update</b>	
	To <b>note</b> the Integrated Care System (ICS) Delivery Update.	SB
<b>10.</b>	<b>Wider Healthcare issues</b>	
10.1	<b>Dorset Better Care Fund Update</b>	
	To <b>note</b> the Dorset Better Care Fund Update.	SSa
<b>11.</b>	<b>Committee Reports, Minutes and Urgent Decisions</b>	
11.1	<b>Reports</b>	
	There are no reports to note.	
11.2	<b>Minutes</b>	
	To <b>note</b> the following minutes:-	FW
11.2.1	<b><u>Approved minutes</u></b>	
	Primary Care Commissioning Committee (Part 1 – Public) – 6 February 2019.	
	<b><u>Draft minutes</u></b>	
11.2.2	Primary Care Commissioning Committee (Part 1 – Public) – 3 April 2019.	
11.3	<b>Urgent Decisions</b>	
	To <b>note</b> the Urgent Decision relating to a waiver of an award of contract without competition.	CGL
<b>12.</b>	<b>Questions from the Public</b>	
	<i>Session limited to 20 minutes with questions being framed succinctly.</i>	
<b>13.</b>	<b>Any Other Business</b>	

**14. Date and Time of Next Meeting**

The Special Governing Body meeting to approve the Annual Report and Accounts will be held on Wednesday 22 May 2019 at Vespasian House at 11am.

The next meeting of the NHS Dorset Clinical Commissioning Group Governing Body will be held on Wednesday 17 July 2019 at Vespasian House at 2pm.

**15. Exclusion of the Public**

To resolve that representatives of the Press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity of which would be prejudicial to the public interest.