

NHS DORSET CLINICAL COMMISSIONING GROUP

GOVERNING BODY SPECIAL MEETING

The NHS Dorset Clinical Commissioning Group Governing Body Special meeting will be held on **Wednesday 22 May 2019** at **Vespasian House** commencing at **11am** via video conference across both sites (Vespasian House – Boardroom and Canford House – Chief Officer’s office).

If you are unable to attend please notify Conrad Lakeman, Secretary and General Counsel on 01305 368017 at your earliest convenience.

Yours sincerely,

Dr Forbes Watson
CCG Chair

AGENDA

Initials

1. Apologies

2. Quorum

To confirm that the meeting is quorate before it proceeds further.

The Terms of Reference (Constitution) dictates that a quorum shall be one third of the members.

3. Declarations of Interest/Gifts or Hospitality

Members to carefully consider and declare any Conflict of Interest or offers or receipt of Gifts or Hospitality.

(A conflict of interest occurs where an individual’s ability to exercise judgement, or act in a role is, could be, or is seen to be impaired or otherwise influenced by his or her involvement in another role or relationship. In some circumstances, it could be reasonably considered that a conflict exists even when there is no actual conflict).

4.	2018/2019 Annual Accounts	
4.1	Governance Statement (Statement of Internal Control)	
	To approve the Governance Statement.	TG
4.2	Annual Report and Accounts (Financial Statements – March 2018)	
	(i) To approve the Financial Statements for the year ended 31 March 2019 (including checklists).	SH
	(ii) To approve the Annual Report and Accounts 2018-19.	SH
4.3	ISA260 Audit Findings Report 2018/2019	
	To approve the recommendation set out in the ISA260 Audit Findings Report 2018/2019 of the External Auditors, Grant Thornton.	SH
4.4	Management Representations	
	To approve the Report of the Chief Finance Officer and the Management Representations.	SH
4.5	Internal Audit Annual Report and Head of Internal Audit Opinion	
	To note the Report of the Head of Internal Audit on Internal Audit Annual Report and Head of Internal Audit Opinion.	SH
4.6	ISAE 3402 Report 2019	
	To note the Report of the Chief Finance Officer on the Independent Service Auditor reports received by the CCG.	SH
4.7	Inspection of Registers	
	To note the Report of the Chief Finance Officer on Inspection of Registers, including Register of Losses, Compensation Payments and Implementation of Standards of Business Conduct Policy by Members of Staff.	SH
5.	Any Other Business	
	(to be agreed with the Chair ahead of the meeting).	