

Consultation Principles

Developed in line with national guidance, with the Patient (Carer) and Public Engagement Group (PPEG) 2016

Principles	Description
Consultation for all	<p>To reach out across Dorset’s geography, demography and diversity, including the working well, the seldom heard, the silent majority and people with protected characteristics in the Equality Act 2010 (amended 2012).</p> <p>To reach across similarly to appropriate boundary areas in West Hampshire, Wiltshire, Somerset and Devon.</p> <p>To have fair representation in terms of recent usage and experience of primary, community and secondary care.</p> <p>To have fair representation across service users, carers, the general public and groups/organisations.</p>
Accessibility for all	<p>To provide a range of opportunities for involvement within the consultation, in a variety of formats to reflect the access needs of our geography, demography and diversity in Dorset.</p> <p>To ensure wide and accessible advertising of these opportunities.</p>
Consultation experience	<p>To ensure that the people of Dorset have confidence in the consultation process.</p> <p>To ensure that the process is open, accessible and transparent.</p> <p>To be honest about how public views can influence the decisionmaking and explain that it will not be possible to do everything that everyone wants.</p> <p>To ensure that people understand why difficult decisions may have to be made in order to enable a sustainable, high quality, equitable health service in Dorset.</p> <p>To ensure that people are aware of the consultation – even if they choose not to participate.</p> <p>To aspire to a feeling of ownership/involvement amongst local staff.</p> <p>To re-invigorate a sense of ownership of local health services.</p>

Timing	<p>To ensure timings that enable effective and meaningful consultation – reflecting this in the length of the consultation, the need to give consideration to individual and organisational needs in terms of timing of consultation activity, meeting cycles, etc.</p> <p>To ensure regular and widely advertised updates on time remaining, throughout the consultation period.</p>
Collaborative working	<p>To have a collaborative consultation, with individuals and organisations working together to ensure that the listed principles are met through working together in partnership, co-design, etc.</p>
Funding	<p>To ensure that the consultation budget is used effectively in terms of reach and response.</p>
Feedback	<p>To clearly demonstrate how the consultation has impacted on the consultation outcomes/decisions.</p> <p>To provide feedback in a timely and accessible manner.</p>
Local and national recognition	<p>To be locally and nationally recognised as having undertaken a meaningful and effective public consultation process.</p> <p>To be seen as an example of good practice by organisation such as Dorset Healthwatch, Dorset Race Equality Council, NHS England, etc.</p>