

**NHS DORSET CLINICAL COMMISSIONING GROUP  
PRIMARY CARE COMMISSIONING COMMITTEE**

**1 August 2018**

**PART ONE PUBLIC - MINUTES**

Part 1 of the Primary Care Commissioning Committee of NHS Dorset Clinical Commissioning Group was held at 2pm on 1 August 2018 at Vespasian House, Barrack Road, Dorchester, Dorset, DT1 1TG.

**Present:** Jacqueline Swift, Chair of the Primary Care Commissioning Committee (JS)  
Tim Goodson, Chief Officer (TG)  
Stuart Hunter, Chief Finance Officer (SH)  
David Jenkins, Vice Chair, Primary Care Commissioning Committee (DJ)  
Claire Lehman, Primary Care Lead (CL)  
Sally Sandcraft, Director of Primary and Community Care (SSa)

**In attendance:** Margaret Guy, Vice Chair, Healthwatch Dorset (MG)  
Conrad Lakeman, Secretary and General Counsel (CGL)  
Rob Payne, Head of Primary Care (RP)  
Chris Ricketts, Head of Programmes, Public Health (CR)  
Pam O'Shea, Deputy Director of Nursing and Quality (POS)  
Louise Trent, Personal Assistant (LT)  
2 x members of the public

	<b>Action</b>
<p><b>1. Apologies</b></p> <p>Sam Crowe, Acting Director of Public Health (SC) Anu Dhir, Primary Care Lead (AD) Mufeed Ni'man, Governing Body GP Representative (MN) Vanessa Read, Director of Nursing and Quality (VR)</p>	
<p><b>2. Quorum</b></p> <p>2.1 It was agreed that the meeting could proceed as there was a quorum of Committee members present.</p>	
<p><b>3. Declarations of Interest</b></p> <p>3.1 There were no Declarations of Interest, Gifts or Hospitality made.</p> <p>3.2 Members were reminded of the need to ensure Declarations of Interest were up to date and to notify the Corporate Office of any new declarations.</p>	

## 4. Minutes

- 4.1 The draft minutes of Part 1 of the meeting held on 6 June 2018 were **approved** as a true record.

## 5. Matters Arising

- 5.1 The Committee **noted** the Report of the Chair on matters arising from the Part 1 minutes of the previous meeting.

## 6. Chair's Update

- 6.1 The Chair had no matters to update.

## 7.1 Primary Care Update

- 7.1.1 The Director of Primary and Community Care introduced the Primary Care Update.
- 7.1.2 The Care Quality Commission (CQC) rating for 'good' or 'outstanding' across Dorset GP practices had risen from the reported 88.4% to 90%. This was reflected in the reduced level of support required by practices for resilience with only four practices currently requiring support against twelve last year.
- 7.1.3 Work had progressed to develop Primary Care Networks to support GP working at scale. Support would be provided to GP practices to work through practice alliances or super-practices. This project was evolving but supported the working at scale ambition.
- 7.1.4 The Committee enquired how the work on Primary Care Home was developed across the localities. The Director of Primary and Community Care said that this was in place across seven localities and work was being undertaken in the remaining localities to take forward.
- 7.1.5 The Committee noted the work regarding GP Patient Participation Groups (PPGs) in Primary Care and queried the possibility of inviting the Chairs of groups to transformation meetings to enable participation in the formative conversations. The Director of Primary and Community Care said that the boards for transformation meetings had not yet been developed but would be multi-agency. This would be reviewed as part of the process.

SSa

- 7.1.6 The Committee noted that there had been an increase in demand for emergency services during the recent heatwave. The Director of Primary and Community Care said there had not been any particular pressures reported within Primary Care however there was limited information available.
- 7.1.7 The Committee noted that Improving Access to General Practice Services (IAGPS) was ahead of the national target however there remained concern that this had not been promoted widely enough. The Director of Primary and Community Care said that posters had been displayed in GP practices and libraries and the information was available on GP websites.
- 7.1.8 The Committee **noted** the Primary Care Update.
- 7.2 Medicines Management Report**
- 7.2.1 The Director of Primary and Community Care introduced the Medicines Management Report.
- 7.2.2 The Head of Medicines Management was part of a transformational system in Dorset developing system-wide working and opportunities for a number of pilot schemes were being explored. A bid had been submitted for integration funding.
- 7.2.3 The Committee **noted** the Medicines Management Report.
- 8. Public Health Update**
- 8.1 The Head of Programmes, Public Health introduced the Public Health Update.
- 8.2 Prevention at Scale (PAS) work was progressing in 11 localities and it was anticipated that there would soon be full coverage.
- 8.3 Work would commence in the autumn across the localities for recommissioning of Public Health services. Engagement work had commenced and there were notable differences between localities on the maturity of the PAS work.
- 8.4 The Head of Programmes confirmed the Public Health budgets with the Local Authorities were still ringfenced and the position was likely to remain until 2021. Budgets were in a good state moving towards the local government reorganisation.
- 8.5 The Committee was concerned regarding the budget position with LA income reductions. The Head of Programmes was directed to investigate.

CR

8.6 The Committee was concerned with whether future work programmes could include a focus on screening uptake in areas of deprivation. The Head of Programmes said work had been undertaken to address inequalities in services and it was anticipated that this would be included in the locality plans. Updates would be provided as the work progressed.

CR

8.7 The Committee **noted** the Public Health Update.

## 9. **Any Other Business**

9.1 There was no further business discussed.

## 10. **Date and Time of the Next Meeting**

10.1 The next meeting of the Primary Care Commissioning Committee would be held at 2pm on Wednesday 3 October 2018 at Vespasian House.

## 11. **Exclusion of the Public**

11.1 Resolved : that representatives of the Press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business transacted, publicity of which would be prejudicial to the public interest.