

NHS DORSET CLINICAL COMMISSIONING GROUP
GOVERNING BODY MEETING
BETTER TOGETHER PROGRAMME UPDATE

Date of the meeting	21/01/2015
Author	S Sandcraft, Deputy Director review, Design and Delivery (East)
Sponsoring Clinician	Dr C McCall - GP Locality Lead Poole North
Purpose of Report	The report provides an overview of the status of the Better Together programme and an update on the better care fund submission.
Recommendation	The Governing Body is asked to note the report.
Stakeholder Engagement	Stakeholder engagement is an integral part of each of the Better Together workstreams.
Previous GB / Committee/s, Dates	Previous update contained in the last Chief Officer's update.

Monitoring and Assurance Summary

This report links to the following Strategic Principles	<ul style="list-style-type: none"> • Services designed around people • Preventing ill health and reducing inequalities • Sustainable healthcare services • Care closer to home 		
	Yes [e.g. ✓]	Any action required?	
		Yes Detail in report	No
All three Domains of Quality (Safety, Quality, Patient Experience)	✓		✓
Board Assurance Framework Risk Register	✓		✓
Budgetary Impact	✓		✓
Legal/Regulatory	✓		✓
People/Staff	✓		✓
Financial/Value for Money/Sustainability	✓		✓
Information Management & Technology	✓		✓
Equality Impact Assessment	✓		✓
Freedom of Information	✓		✓
I confirm that I have considered the implications of this report on each of the matters above, as indicated	✓		

Initials : SSa

1. Introduction

- 1.1 The Better Together programme (BTG), which the CCG is part, seeks to deliver whole system approaches for adult care and health, cost reductions for partners, improved health and social care outcomes for residents and greater personalised support for individuals and their families, in particular frail older people and people with long term conditions.
- 1.2 There is a wide range of change activity occurring across the Dorset, Bournemouth and Poole health and social care system which includes:
 - Better Together Programme;
 - Urgent Care - focused on developing a strategic direction for urgent care services;
 - Clinical Services review – focus on developing a blue print for secondary health- care services taking account of care closer to home;
 - Individual Local Authority organisation change programmes – Pathways to independence (DCC), Core Services Review (BBC), Medium-term Financial Plan (BoP).
- 1.3 Many of these initiatives will impact each other, either providing leverage and support or in some cases, creating tension. A whole BTG programme highlight report is available in Appendix 1.
- 1.4 An active Sponsor Board provides a leadership structure for the three main programmes set out in paragraph 1.2, with a mechanism to provide a whole view of progress, issues and resolution proposals and a reporting structure that delivers and amalgamates the work to provide a holistic view. This is particularly important in meeting the performance requirement of the Better Care Fund.

2 The Better Care Fund plan

- 2.1 On the 19 September 2014 the Dorset, Bournemouth and Poole Health and Wellbeing Boards submitted to NHS England, a revised Better Care Fund (BCF) plan. There were a number of discussions with key stakeholders since the presentation of the plan on the 10 September to agree the metric values and the mitigation measures, most notable is the context of higher than expected levels of emergency admissions during the summer period in 2014.

Measuring the impact

- 2.2 The reductions in unplanned admissions (a target measure of at least 3.5% from the level that would otherwise have been anticipated in 2015/16), will now be the sole indicator underpinning the pay for performance element of the BCF. Performance against other BCF metrics will no longer be linked to payment although evidence of strong local ambition against them will be included in the assurance process of plans.
- 2.3 Three cluster groups of the Systems Resilience Group (previously Urgent Care Board) have been set up around the three main acute trusts, which include key partners across health and social care.
- 2.4 The cluster groups will identify opportunities and actions to address emergency pressures across the system, focusing on the high impact changes outlined in the Better Care Fund plan and Urgent Care Strategy. These groups are in their infancy

and have all now had their first few meetings. Dashboards and performance measures are in the process of being agreed and will be linked to the high impact changes and KPIs within existing plans.

3 BCF Plan assurance and sign off

3.1 The National Consistent Assurance Review (NCAR) and the results of the assurance check points have together been used to establish whether to approve each plan. There are four categories:

1. Approved
2. Approved with support
3. Approved with conditions
4. Not approved

3.2 The final categorisation of the BCF plan will be determined on the ability to provide sufficient analysis and evidence to support the plan and the inherent level of risk and mitigations at a local level. We were assessed as approved with conditions.

3.3 A detailed BCF assurance action plan was required by most areas for 14 November 2014; Intensive work has been undertaken by partner organisations to update the BCF submission to achieve the 12 December submission date. A subsequent assurance meeting has been held with NCAR, and it is anticipated that the plan will now be approved.

4 Conclusion

4.1 The report provides an update on the BTG programme and the Better Care fund plan submission. The current BTG projects progress is rated amber or green.

4.2 Following the NCAR assurance meeting, at the beginning of January 2015, it is anticipated that the Better Care fund submission will be approved.

Author's name and Title : Sally Sandcraft

Date : 07/01/15

Telephone Number : 01202 541468

APPENDICES	
Appendix 1	Better Together Whole Programme Highlight Report

Better Together Whole Programme Highlight Report

Current Reporting Period : 20 November-18 December 2014		Next Reporting Period : 18 December 2014- 22 January 2015	
Project Name		Executive Summary of progress since last report	
Shared Information & Communication Technology Project Board		<ul style="list-style-type: none"> • Procurement of Borough of Poole Case Management System <ul style="list-style-type: none"> ○ Contracts now signed and sealed • Integrated Digital Care Fund (IDCF) Bid – Now called Dorset Shared Record <ul style="list-style-type: none"> ○ Outcome still awaited ○ Draft partnering agreement awaiting approval ○ Initial project board delivered – ToR, membership, risk register and scope agreed • Information Governance <ul style="list-style-type: none"> ○ Joint PPI (Protecting Personal Information) pilot in progress • Project Officer, Charlotte Jones, has now joined the sub-group • Draft multi-agency Change Management process under discussion. This will be a process to assure that any procedural change affecting more than one Better Together partner organisation is consistently implemented. 	
Project Lead			
David Vitty / Helen Cheleda			
Project Sponsor			
David Vitty			
Status		Planned progress next reporting period	
Previous	Current	<ul style="list-style-type: none"> • Milestones and completion dates have been extended by 1 month due to partner capacity issues and individual organisational pressures. 	

Current Reporting Period :		20 November-18 December 2014	Next Reporting Period :	18 December 2014- 22 January 2015
Project Name		Executive Summary of progress since last report		
Shared Commissioning and Joint Market Management		<ul style="list-style-type: none"> • SCOF updated to include governance arrangements for final agreement and agreed by Programme Board. • Shared Commissioning workstream closed and Joint Commissioning board established and inaugural meeting held • Work continues on Pan Dorset market position statement • Domiciliary care and Workforce report to be produced • Updated scope for Intermediate Care and reablement and rehabilitation services work and volunteers for subgroup requested 		
Project Lead				
Catherine Driscoll				
Project Sponsor				
Catherine Driscoll				
Status		Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> • Agree the market position statement and consider engagement with providers and launch event • SCOF- Report and toolkit to be published and circulated 		
Project Name		Executive Summary of progress since last report		
Workforce and Organisational Development		Managing demand and sustainability <ul style="list-style-type: none"> • Growing the workforce initiative with Bournemouth University <ul style="list-style-type: none"> ○ Events held on 18th and 20th November at Talbot Campus ○ Interest received from approximately 30 students • Domiciliary Care Discussion paper <ul style="list-style-type: none"> ○ Paper presented to Commissioning Officers Group and Programme Board • Dementia Awareness Training <ul style="list-style-type: none"> ○ The formal tender process has commenced • Integrated service delivery <ul style="list-style-type: none"> ○ Specification for Procurement of Facilitator for Person Centred Working / The Care Act is being finalised 		
Project Lead				
Charles Summers				
Project Sponsor				
Charles Summers				
Status		Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> • Continue the procurement process for a facilitation partner for the delivery of dementia, end of life and dignity in care training • Commence procurement process for a facilitation partner for the delivery of person centred working/cultural change • Programme Director and Workstream Lead to meet with Professor Keith Brown to discuss how Bournemouth University could support the implementation 		

Notes :

Please copy and paste additional project boxes as required

Green – on target

Amber – Some challenges, but mitigating action in place

Red – Serious challenges

Current Reporting Period :	20 November-18 December 2014	Next Reporting Period :	18 December 2014- 22 January 2015
Project Name	Executive Summary of progress since last report		
Review of Local Authority Directly Provided Services	<ul style="list-style-type: none"> Final Business Case on developing a Pan Dorset LATC agreed in principle by all 3 authorities, subject to the outcome of current public consultation and formal approval in February 2015. Media/press release issued Implementation process agreed with Project Design group reporting to Implementation Project Board. 		
Project Lead			
Andy Sharp			
Project Sponsor			
Andy Sharp			
Status	Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> First meeting of implementation project board- January 2015 Shadow Executive Steering Group to be established 	

Project Name	Executive Summary of progress since last report		
Locality Teams	<ul style="list-style-type: none"> Further work by the Better Together Programme Office to set out the detail required for the agreed outcomes based commissioning approach. Early implementation of the key functions and features of locality teams commenced All three Cluster group meetings have now been held and implementation commenced; <ul style="list-style-type: none"> 13 Locality leadership teams identified. Discussions held between PMO and locality senior leads (CCG). Initial checklists (baseline) completed by locality leadership teams. First draft of action plans completed by locality leadership teams. PID (features and functions of locality teams) developed and shared with locality teams. Further work by workforce workstream to deliver facilitation partner for delivery of person centred working/cultural change. 		
Project Lead			
Sally Sandcraft			
Project Sponsor			
Sally Sandcraft			
Status			
Previous	Current	<ul style="list-style-type: none"> PMO to provide on-going support and monitoring of progress with each locality leadership team. PMO to collate January checklist updates from locality teams. PMO to identify date for second cluster group meeting and to organise meeting – January/Feb 2015. 	

Notes :

Please copy and paste additional project boxes as required

Green – on target

Amber – Some challenges, but mitigating action in place

Red – Serious challenges

Current Reporting Period :	20 November-18 December 2014	Next Reporting Period :	18 December 2014- 22 January 2015
			<ul style="list-style-type: none"> • PMO to identify date for workshop (working with hospitals) and to organise event – January 2015. • PMO to identify date for joint cluster group meeting and to organise event – February 2015.

Project Name		Executive Summary of progress since last report
Early Help		<ul style="list-style-type: none"> • <i>Early Help workshop held on Friday 5th December</i> • <i>Further workshop to be held around Building Capacity</i> • <i>My Life My Care</i> <ul style="list-style-type: none"> ○ On line 'transactional' services such as the indicative financial assessment and self assessments will be developed outside of but linked to MLMC as an interim solution • <i>Improving support to Self Funders</i> <ul style="list-style-type: none"> ○ Project team to commission legal advice, through ADASS to help shape more detailed proposals.
Project Lead		
Alison Waller		
Project Sponsor		
Alison Waller		
Status		Planned progress next reporting period
Previous	Current	<ul style="list-style-type: none"> ▪ Develop the PID ▪ Early Help risk Register ▪ Arrange a 'My Evolve' online engagement presentation at the January board ▪ My Life My Care <ul style="list-style-type: none"> ○ Continued work on money matters pages (to link with Care Act requirements) inc financial calculator ○ Development of work opportunities inc access to work information ○ 'Needs and solutions' for those with sight and hearing problems ○ Progress MLMC pilots in 3 GP practices ▪ Self Funders <ul style="list-style-type: none"> ○ Analysis will take place of the common and specific issues arising from the IFA meetings ○ Taking into account the legal advice received, a proposal for a referral model to use with effect from 1 April 2015 will be put together

Notes :

Please copy and paste additional project boxes as required

Green – on target

Amber – Some challenges, but mitigating action in place

Red – Serious challenges

Current Reporting Period :		20 November-18 December 2014	Next Reporting Period :	18 December 2014- 22 January 2015
Project Name		Executive Summary of progress since last report		
Carers		<ul style="list-style-type: none"> ▪ Report from the carers conference to be presented at the next carers project board ▪ Report on money available to support carers and also consider existing contractual arrangements with the aim of identifying opportunity savings for partnership working and joint tendering arrangements ▪ Bournemouth and Poole ‘Helping Carers stay in Employment’ expression of interest for a bid has been accepted and is moving on into the next stage 		
Project Lead				
Paul Miller				
Project Sponsor				
Paul Miller				
Status		Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> • Continued work in task and finish groups • Potential result of bid for funding for helping carers stay in employment and the way forward 		

Project Name		Executive Summary of progress since last report		
Systems Resilience Group		<ul style="list-style-type: none"> ▪ SRG to be co-chaired by Debbie Fleming, CEO a PHFT providing another link to Better Together Sponsor Board. ▪ Better Together metrics and NHS III data are now incorporated in the dashboard. A ‘headlines’ page has been included at the front of the Dashboard and highlights the main trends. ▪ Work is underway to look at an escalation management system for Dorset. ▪ Each Health and Social Care Cluster group are developing their own action plans and reporting back on progress to the System Resilience Group. ▪ Details of over 75’s funding circulated 		
Project Lead				
Dr Simon Watkins				
Project Sponsor				
Alison Waller				
Status		Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> ▪ Cluster terms of reference being circulated to SRG members to agree clarity of focus ▪ Cluster highlight reports to be produced ▪ Presentation on Pan Dorset LATC next meeting. 		

Notes :

Please copy and paste additional project boxes as required

Green – on target

Amber – Some challenges, but mitigating action in place

Red – Serious challenges

Current Reporting Period :		20 November-18 December 2014	Next Reporting Period :	18 December 2014- 22 January 2015
Project Name		Executive Summary of progress since last report		
Community Equipment		<ul style="list-style-type: none"> ▪ Quality evaluation of three submitted tenders has been completed by a core group of 10 representatives from across the Pan-Dorset area. Evaluators came from across health and social care (commissioners and clinicians). ▪ The evaluation was over 2 days and included an in depth review of submitted tender documents, a presentation and Interview questions. A service user was involved in the presentation and interview stage. ▪ Price evaluation is currently being moderated and we have had to request clarification from providers in respect to their submissions given the complexity of the service brief. There is likely to be a small delay to the reward process as a result of this but will ensure that the evaluation is fair and consistent. 		
Project Lead				
Ivor Cawthorne				
Project Sponsor				
Neil Goddard				
Status		Planned progress next reporting period		
Previous	Current	<ul style="list-style-type: none"> ▪ Complete price evaluation moderation. ▪ Submit award approval to SRO. ▪ Send successful/unsuccessful letters to Providers. ▪ Complete contract arrangements. 		

Notes :

Please copy and paste additional project boxes as required

Green – on target

Amber – Some challenges, but mitigating action in place

Red – Serious challenges