

**NHS DORSET CLINICAL COMMISSIONING GROUP**  
**GOVERNING BODY MEETING**  
**CLINICAL COMMISSIONING COMMITTEE TERMS OF REFERENCE**

<b>Date of the meeting</b>	15/01/2014
<b>Author</b>	C G Lakeman, Governing Body Secretary and General Counsel
<b>Sponsoring GB member</b>	T Goodson, Chief Officer
<b>Purpose of report</b>	To advise the GB of changes required to the Clinical Commissioning Committee (CCC) Terms of Reference
<b>Recommendation</b>	The Governing Body is asked to : <b>Approve</b> revised Terms of Reference for the CCC as set out in the appendix, <b>Confirm</b> the appointment of the two existing locality representatives as cluster representatives and <b>appoint</b> a third cluster representative.
<b>Resource implications</b>	None
<b>Link to strategic principles</b>	<ul style="list-style-type: none"> <li>• Services designed around patients</li> <li>• Preventing ill health and inequalities</li> <li>• Sustainable healthcare services</li> <li>• Care closer to home</li> </ul>
<b>Risk assurance</b> Impact on high level risks	None.
<b>Outcome of equality impact assessment process</b>	N/A
<b>Actions to address impact</b>	N/A
<b>Legal implications</b>	None.
<b>Freedom of information</b>	Unrestricted.
<b>Stakeholder engagement</b>	This request originated from the CCC.
<b>Reason for inclusion in Part 2</b>	<b>N/A</b>
<b>Previous Committees/Governing Body</b>	This request originated from the CCC, 27/11/13.

## 1. Introduction

- 1.1 The current Terms of Reference for the Clinical Commissioning Committee (CCC) allow for GP members to be drawn from each of the CCPs together with two locality representatives. This report seeks approval to revise the Terms of Reference for the Clinical Commissioning Committee.

## 2. Report

- 2.1 The revised Terms of Reference at Annex 1 extend the membership of the CCC as requested by members of the CCC at their meeting in November and have been updated to reflect the increased number of clinical commissioning programmes.
- 2.2 The revision will permit a representative to be appointed by the Governing Body from each of the three locality clusters and all seven of the CCPs.
- 2.3 In addition a further minor amendment makes it clear that membership of the CCC will be ex officio for those who are CCP chairs, although appointment by the Governing Body will still be required by those appointed to represent clusters.
- 2.4 The Governing Body will need to confirm the two locality representatives now representing their respective clusters and appoint a third to represent the third cluster.

## 3. Conclusion

- 3.1 The Governing Body is asked to approve the revised Terms of Reference.

**Author's Name and Title: C G Lakeman, Secretary and General Counsel**

**Date : 10/12/13**

**Telephone Number: 01305368024**

**Appendices**

Appendix 1

**CCC revised Terms of Reference**