

**NHS DORSET CLINICAL COMMISSIONING GROUP  
GOVERNING BODY MEETING  
CCG GOVERNING BODY REAPPOINTMENT PROCESS**

<b>Date of the meeting</b>	18/07/2018
<b>Author</b>	C G Lakeman – Secretary and General Counsel
<b>Purpose of Report</b>	To seek approval for the reappointment of the Assistant Clinical Chair.
<b>Recommendation</b>	The Governing Body is asked to <b>approve</b> the re-appointment of Dr Karen Kirkham as Assistant Clinical Chair for a second term for an initial period of three months from 1 August 2018 pending a review of the role.
<b>Stakeholder Engagement</b>	N/A
<b>Previous GB / Committee/s, Dates</b>	N/A

**Monitoring and Assurance Summary**

<b>This report links to the following Strategic Principles</b>	<ul style="list-style-type: none"> <li>• Prevention at Scale</li> <li>• Integrated Community and Primary Care Services</li> <li>• One Acute Network</li> <li>• Digitally Enabled Dorset</li> <li>• Leading and Working Differently</li> </ul>		
	<b>Yes</b> [e.g. ✓]	<b>Any action required?</b>	
		<b>Yes</b> Detail in report	<b>No</b>
All three Domains of Quality (Safety, Quality, Patient Experience)	✓		✓
Board Assurance Framework Risk Register	✓		✓
Budgetary Impact	✓		✓
Legal/Regulatory	✓		✓
People/Staff	✓		✓
Financial/Value for Money/Sustainability	✓		✓
Information Management & Technology	✓		✓
Equality Impact Assessment	✓		✓
Freedom of Information	✓		✓
<b>I confirm that I have considered the implications of this report on each of the matters above, as indicated</b>	✓		

Initials: CGL

## 1. Introduction

- 1.1 The Assistant Clinical Chair may hold office for a period of up to three years and shall be eligible for re-appointment at the end of his/her term, but may not serve more than three consecutive terms or nine years, whichever is the lesser.

## 2. Report

- 2.1 Dr Kirkham was originally appointed to the role of Assistant Clinical Chair (ACC) on 1 August 2015 as a one-year appointment in accordance with the Standing Orders. At its meeting on 20 July 2016, the Governing Body directed that Standing Orders be amended to enable the role to become a three-year appointment.
- 2.2 Dr Kirkham's first term concludes on 31 July 2018 and she has indicated her willingness to be reappointed and continue in this role.
- 2.3 Given the changing emphasis of clinical leadership roles in the CCG, it is proposed that her re-appointment be initially for a period of 3 months to 31 October 2018 to enable a review of the role, led by the CCG Chair and supported by Dr Kirkham to determine the future commitments of the role and the support it provides to the CCG Chair.

## 3. Conclusion

- 3.1 The Governing Body is asked to re-appoint Dr Karen Kirkham as Assistant Clinical Chair for a second term for an initial three months from 1 August 2018.

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**Date: 5 July 2018**  
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