

NHS DORSET CLINICAL COMMISSIONING GROUP**GOVERNING BODY MEETING****MATTERS ARISING - PART ONE**

Report of the Chair on Matters Arising from Part 1 of the Minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 17 September 2014.

1. Purpose

To report to the Governing Body on any matters arising from the draft minutes of the last Governing Body meeting.

2. Recommendation

That the Governing Body notes this report and directs any action it sees fit.

3. Background Information

This report covers all outstanding action points contained in the minutes and is required in order that the Governing Body can be satisfied that all action points in the action column have either been done, are being done or will be done in accordance with the timescale contained in the minute, if any.

5. Matters Arising

- 5.1 The Committee directed that the Governing Body Secretary circulate to Governing Body members the updated Terms of Reference for the Joint Primary Care Committee.

CGL – Actioned.

9.1 Quality Report

- 9.1.7 Members said communications from the Medicines Optimisation Group needed to be reported more quickly and directed the Director of Quality to feed this back.

SSh – Actioned. The Medicines Optimisation Group to report to the Shadow Joint Primary Care Committee in future.

9.2 Performance Report (including Quality Premium)

- 9.2.3 The Governing Body directed that wherever possible reports focused on key strategic areas and information regarding individual issues be consolidated.

PV/SSh - the Performance Report covers a broad range of areas linked to the NHS Constitution, including NHS legal rights and pledges.

Where there is a key service area, such as urgent care, where the Governing Body requires a full update on resilience, then this will be through a specific paper by the appropriate lead.

9.3 Finance Report

9.3.4 Following a question regarding the rise in GP referrals for Salisbury (13%), the Chief Finance Officer said the average rate was around 10%. He was directed to review this.

PV - The increase in referrals has been raised with Salisbury for deeper analysis at the meeting on 8 October 2014.

9.6 Organisational Development Framework 2014-15 to 2015-16

9.6.3 The Governing Body directed that a progress update report be included in the Governing Body Annual Planner for six months' time.

CGL – Actioned.

9.7 Engagement and Communications Framework

9.7.6 The Governing Body directed that a progress update report be included in the Governing Body Annual Planner for six months' time.

CGL – Actioned.

10.1 Urgent Care Update Presentation

10.1.8 The Governing Body directed that Urgent Care be a standing agenda item.

CGL – Actioned.