

NHS DORSET CLINICAL COMMISSIONING GROUP

GOVERNING BODY MEETING

MATTERS ARISING - PART ONE

Report of the Chair on Matters Arising from Part 1 of the Minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 20 January 2016.

1. Purpose

To report to the Governing Body on any matters arising from the draft minutes of the last Governing Body meeting.

2. Recommendation

That the Governing Body notes this report and directs any action it sees fit.

3. Background Information

This report covers all outstanding action points contained in the minutes and is required in order that the Governing Body can be satisfied that all action points in the action column have either been done, are being done or will be done in accordance with the timescale contained in the minute, if any.

3. Declarations of Interest

- 3.1 All GP members present declared an interest in item 9.6 'Over 75's funding position update' but given the report was for noting, withdrawal from the meeting was not required.

CGL – Actioned.

- 3.2 Karen Kirkham declared an interest in item 20 'Award of Contract – Weymouth and Portland Community Urgent Care Centre' and would withdraw from the meeting for that item.

CGL – Actioned.

9.1 Quality Report

- 9.1.6 Regarding mortality rates, there was a request from Public Health for more than one data point to be included to provide an indication of the direction of travel.

SSh – To be included in future reports.

- 9.1.8 It was noted the appraisal-rate compliance for RBCHFT remained low. The Director of Quality and Nursing confirmed this had been raised but would be raised at the forthcoming Board to Board meeting. The Director of Engagement and Development also agreed to feed in the comments raised at the next HR Group meeting.

SSh - This matter was discussed at the Board to Board meeting with RBCHFT held on 26 January 2016. Board members confirmed that there had been a low staff appraisal rate following the introduction of a new system. However, its use was improving. The Trust had recently introduced values based appraisals and staff had a better understanding of the Trust values if they had completed an appraisal.

The Board members stated they were committed to ensuring all staff undertook an appraisal within the year and measures were in place to make this happen. At Christchurch Hospital most staff had completed an annual appraisal.

CS – Actioned. The Director of Engagement and Development has highlighted the potential correlation to the HRD at The Royal Bournemouth and Christchurch Hospitals NHS Foundation Trust who reported the cumulative position had improved since the Q2 position. The 16/17 contract staffing schedule was also in the process of being developed to highlight qualitative data that informs safe staffing risks and mitigation.

9.2 **Performance Report (including Quality Premium)**

- 9.2.8 The Governing Body directed that more detailed information be included in the next report.

PV - The Performance report will provide additional detail in respect of the performance of the South West Ambulance services (Red 2 response times) and access to Child and Adolescent Mental Health Services (CAMHS).

- 9.2.12 The Director of Public Health was concerned that performance regarding the Quality Premium to reduce premature mortality was deteriorating and it was agreed that this would be explored at the Primary Care Commissioning Committee.

DP/JS/MW – Added to the agenda for the PCCC meeting 06/04/2016.

9.3 **Finance Report**

- 9.3.4 At the last meeting the Chief Finance Officer had been directed to provide a comparison with other CCGs regarding GP referral rates. He said within the Wessex area, Dorset CCG was in the median and agreed to circulate the further information as a post meeting note.

PV – Post meeting note circulated 03/02/2016.

9.3.6 Following a request for more high level detail regarding the provider positions, the Chief Finance Officer clarified that the 'green' year-end forecast ratings reflected that the individual trust contracts were within tolerances, rather than the deficit position of the trusts.

PV – See 9.3.8 below.

9.3.8 A contextual note could be added to the (CCG's) Finance report to evidence the Governing Body's awareness of the wider financial position of providers.

PV - 9.3.6 and 9.3.8 – A summary of the financial positions reported for 2014/15 and forecast 2015/16, will be included in the CCG Finance Report. The providers included will be:

- **Dorset Healthcare University NHS Foundation Trust;**
- **Dorset County Hospital NHS Foundation Trust;**
- **Poole Hospital NHS Foundation Trust;**
- **The Royal Bournemouth and Christchurch Hospitals NHS Foundation trust.**

DRAFT