

**NHS DORSET CLINICAL COMMISSIONING GROUP**  
**GOVERNING BODY MEETING**  
**MATTERS ARISING - PART ONE**

Report of the Chair on Matters Arising from Part 1 of the Minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 15 July 2015.

**1. Purpose**

To report to the Governing Body on any matters arising from the draft minutes of the last Governing Body meeting.

**2. Recommendation**

That the Governing Body notes this report and directs any action it sees fit.

**3. Background Information**

This report covers all outstanding action points contained in the minutes and is required in order that the Governing Body can be satisfied that all action points in the action column have either been done, are being done or will be done in accordance with the timescale contained in the minute, if any.

**4. Minutes**

4.1 The minutes of the meeting held on 20 May 2015 were **approved** for signature by the Chair as a true record, subject to the following amendment:-

8.14 – ‘neonatal intensive care unit level 2’ should read ‘local neonatal unit’.

**CGL – Actioned.**

**9.1 Quality Report**

9.1.3 The current overall compliance with the WHO Checklist was 90% and a targeted improvement programme was underway. The Governing Body directed the Director of Quality to review the trajectory to achieve 100% compliance.

**SSH - The Trust has provided an action plan to achieve the required target.**

9.1.5 Dorset County Hospital (DCH) was currently close to the upper control limits for mortality rates and this was being monitored.

9.1.6 The Governing Body sought assurance that the DCH Board saw this as a high priority and there was an action plan to deliver improvement.

9.1.7 The Director of Quality said she had had early sight of a report following an audit

review within several specialties but this had not provided sufficient assurance, therefore a meeting with the Medical Director had been requested. The Governing Body directed further assurance be sought from DCH.

**Ssh - The Director of Quality and Dr Paul French met with the Medical Director in August 2015. An update is included in the September Governing Body Quality Report**

## 9.6 **Clinical Commissioning Local Improvement Plan (CCLIP) Outcomes 2014-15**

9.6.3 Despite attempts to engage, two practices had chosen not to take part in the process. They were relatively small practices but the Governing Body acknowledged that there was a need to ensure that patients of those practices were not disadvantaged by an inequality of access to services.

9.6.4 The Governing Body directed that the Joint Primary Care Commissioning Committee consider the matter and the potential outcomes.

**MW – All GP practices have chosen to participate in the CCLIP process in 2015/2016. The Locality Teams have worked closely with practices to make the reporting more meaningful and this has helped to ensure full engagement. There is no indication that there have been issues in terms of inequality of access arising from the non-involvement of two practices in the 2014/2015.**

## 9.9 **Annual Report on the Staff Survey**

9.9.3 The Governing Body noted that there was no sense from the report how staff were feeling and the Deputy Director of Organisational Development was directed to provide a link to the survey results.

**ES – Actioned – e-mail sent to Governing Body members on 28/07/15.**

9.9.4 Consideration would be given to reviewing the results more fully at a future Development Workshop.

**ES - The results of the Staff Survey will be included in the agenda for the Development Workshop in October 2015.**

12.4 Mr P Jordan referred to his questions raised at the previous meetings and said he still hadn't received a convincing answer regarding the transport and equitable access to services issues. Following the 20 May Governing Body meeting, he had written some follow up questions and had not received a response until today.

The Chair apologised on behalf of the CCG for the delay in the response. He said a detailed travel time analysis had been undertaken by an external body and offered for Mr Jordan to discuss his continuing concerns regarding the transport and equitable access to services with relevant officers outside of the meeting.

**PR – A meeting will be offered to Mr Jordan.**

DRAFT