

NHS DORSET CLINICAL COMMISSIONING GROUP

GOVERNING BODY MEETING

MATTERS ARISING - PART ONE

Report of the Chair on Matters Arising from Part 1 of the Minutes of the NHS Dorset Clinical Commissioning Group Governing Body meeting held on 16 July 2014.

1. Purpose

To report to the Governing Body on any matters arising from the draft minutes of the last Governing Body meeting.

2. Recommendation

That the Governing Body notes this report and directs any action it sees fit.

3. Background Information

This report covers all outstanding action points contained in the minutes and is required in order that the Governing Body can be satisfied that all action points in the action column have either been done, are being done or will be done in accordance with the timescale contained in the minute, if any.

5. Matters Arising

- 5.1 9.7.3 An outcome was awaited from the Wessex Area Team in relation to their withdrawal of the national list delineating which drugs would be funded by NHS England and those that would be funded by the CCG.

SR – Post meeting note sent 29.07.14.

9.1 Quality Report

- 9.1.3 There was an inconsistent approach to the reporting arrows within a number of reports and the Governing Body directed the Chief Finance Officer and Director of Quality to adopt a consistent approach for the future.

PV/SR - Meeting arranged for 26 September 2014 to discuss alignment of dashboards.

- 9.1.4 The Director of Quality was directed to circulate details of the actions arising from the quality accounts and the CCG's response to the Nurse Member and Locality Chair for Poole North.

SR – Actioned.

- 9.1.5 The Governing Body directed the Director of Quality to include a section on the quality of medicine prescribing in future reports.

SR – Actioned.

- 9.1.6 The Governing Body was concerned regarding the Emergency Departments' waiting times and directed the Chief Finance Officer to raise at the next contract meetings.

PV - There is an in depth review in progress to examine the significant level of conveyances into A&E Departments, and what are the main factors. i.e. 111 services. A future report will be made available to the Governing Body on due course.

- 9.1.7 The Governing Body noted that information obtained from CCG data indicated that a significant number of children and young adults had been admitted to the RBCH during 2013-14. As RBH was not commissioned to provide Paediatric services, the Director of Quality was directed to obtain and report more detailed information for the next meeting.

SR - Actioned – Information included within the Quality Report for this meeting.

9.2 Performance Report (including Quality Premium)

- 9.2.6 The Governing Body was concerned regarding Dorset Healthcare's breaches of emergency 3-4 hour crisis response service and directed the Director of Quality to raise at the next contract meeting and report.

SR - Actioned – Raised at the Contract Monitoring Meeting on 17 July 2014.

9.3 Finance Report

- 9.3.4 Referral rates were monitored closely and had increased in 2013-14. The reasons for the increase were being investigated.

PV - The referral rates to Poole Hospital around fast-track cases, suspected cancers are still showing strong growth. The impact of demography and national screening programmes is being further reviewed on this matter.

- 9.3.5 In response to a question in relation to CHC growth, the Director of Service Delivery was asked to provide a more detailed report for the September meeting.

JP – report on agenda.

9.5 Revised Governance Structure

- 9.5.4 The revised Terms of Reference for the CCC had proposed removal of the lay member, but following a discussion the Governing Body directed that membership should include the lay member to provide the opportunity for the voice of the public to be heard amongst clinicians.

CGL – Actioned.

- 9.5.8 Following a discussion regarding quoracy of the PCC as set out in section 2.2 of the Terms of Reference, the Governing Body directed that the wording be amended to reflect that a quorum should include at least one GP.

CGL – Actioned.

- 9.5.9 The size of the PCC would need to be manageable, but following a discussion, there was support for the membership/ attendees to include a principal locality lead.

CGL - Actioned

9.6 Organisational Development Framework

- 9.6.4 The Governing Body directed that further work be undertaken on the Framework to include the extra detail and the revised document be brought back to the September meeting.

CS advised that the extra detail to be included as part of the further work on the Organisational Development Framework would take the form of an implementation plan with outcomes and delivery dates. The revised document would be submitted to the September meeting of the Governing Body.

9.7 Commissioning Support Services Annual Report

- 9.7.7 The Governing Body directed TH to keep the GB apprised of the A & Q Committee's review of support services.

TH – Audit and Quality Committee will receive an update at the October meeting.

- 9.7.8 The Governing Body directed that printed copies of the CSS Annual Report be provided for distribution at locality meetings.

CS – Actioned.

9.9 Annual Complaints Report

- 9.9.2 She said she would be presenting a report to the next Audit and Quality Committee on the current position in relation to concerns raised by GPs

through the Niggles system.

SR – Actioned.

- 9.9.3 The Governing Body directed that the timeliness of responses be included in future Annual Complaints Reports.

SR – Actioned.