

**NHS DORSET CLINICAL COMMISSIONING GROUP**  
**GOVERNING BODY MEETING**  
**ANNUAL REPORT ON PATIENT AND PUBLIC PARTICIPATION**  
**1 APRIL 2016 TO 31 MARCH 2017**

<b>Date of the meeting</b>	17/05/2017
<b>Author</b>	P Malins, Head of Engagement and Communications
<b>Sponsoring Board member</b>	D Jenkins, Lay Member for PPI and Deputy CCG Chair
<b>Purpose of Report</b>	The report is the first Dorset CCG annual report of patient and public participation and it highlights key activity and good practice during the year 1 April 2016 to 31 March 2017
<b>Recommendation</b>	The Governing Body is asked to <b>note</b> the report.
<b>Stakeholder Engagement</b>	The report summarises public engagement and consultation that has taken place throughout the year and includes specific contributions from Healthwatch Dorset and the Patient and Public (Carer) Engagement Group (PPEG) and case studies.
<b>Previous GB / Committee/s, Dates</b>	N/A

**Monitoring and Assurance Summary**

<b>This report links to the following Strategic Principles</b>	<ul style="list-style-type: none"> <li>• Services designed around people</li> <li>• Preventing ill health and reducing inequalities</li> <li>• Sustainable healthcare services</li> <li>• Care closer to home</li> </ul>		
	<b>Yes</b> [e.g. ✓]	<b>Any action required?</b>	
		<b>Yes</b> Detail in report	<b>No</b>
All three Domains of Quality (Safety, Quality, Patient Experience)	✓		✓
Board Assurance Framework Risk Register	✓		✓
Budgetary Impact	✓		✓
Legal/Regulatory	✓		✓
People/Staff	✓		✓
Financial/Value for Money/Sustainability	✓		✓
Information Management & Technology	✓		✓
Equality Impact Assessment	✓		✓
Freedom of Information	✓		✓
<b>I confirm that I have considered the implications of this report on each of the matters above, as indicated</b>	✓	✓	

Initials : PM

## **1. Introduction**

- 1.1 NHS Dorset CCG has decided to publish an annual report on patient and public participation for the first time to reflect the scale and scope of public engagement and consultation that has been carried out over the past year.
- 1.2 The report will be published on the CCG's website and it will be referenced within the main annual report. There is no statutory reason for the CCG to publish a separate annual report on patient and public participation, but it is regarded as good practice to do so. It gives the CCG the opportunity to highlight areas of good practice and assure local people and key stakeholders that we put public engagement at the heart of our decision-making.

## **2. Report**

- 2.1 Dorset CCG is determined to put patients and the public at the heart of everything it does. We are keen to be responsive to the wishes and needs of the people of Dorset: all of us will use NHS services at some point in our lives.
- 2.2 Participation helps us to understand people's needs, improve access to services and reduce inequalities in health.
- 2.3 Last year was a particularly busy one for public engagement and participation. During 2016/17, we carried out and completed two formal public consultations: one on far-reaching proposals to make changes to both acute hospitals and services in the community, and the other a more targeted consultation regarding proposals to improve services for people who experience serious mental illness.
- 2.4 Each of these involved high levels of public engagement and resulted in good response rates from members of the public and our key stakeholders.
- 2.5 Having taken on responsibility for commissioning GP services, the CCG has also begun to support and facilitate practice level patient engagement groups throughout Dorset.
- 2.6 The report describes how we engaged with local people, how public participation is structured and how we work with diverse groups. It sets out how the CCG provides professional support for public participation and assurance arrangements.
- 2.7 As well as describing the main engagement activity in 2016/17, the report also highlights good practice case studies and indicates our main priorities for the current year.

## **3. Conclusion**

- 3.1 The Governing Body is asked to note the annual report on patient and public participation for 2016/2017.

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**Date : 18 April 2017**

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<b>APPENDICES</b>	
<b>Appendix 1</b>	<b>Annual Report on Patient and Public Participation 1 April 2016 to 31 March 2017</b>