

NHS DORSET CLINICAL COMMISSIONING GROUP
GOVERNING BODY MEETING
ANNUAL REPORT ON PATIENT AND PUBLIC PARTICIPATION
1 APRIL 2017 TO 31 MARCH 2018

Date of the meeting	16/05/2018
Author	P Malins, Head of Engagement and Communications
Sponsoring Board member	D Jenkins, Lay Member for PPI and Deputy CCG Chair
Purpose of Report	The report is the second Dorset CCG annual report of patient and public participation and it highlights key activity and good practice during the year 1 April 2017 to 31 March 2018.
Recommendation	The Governing Body is asked to note the report.
Stakeholder Engagement	The report summarises public engagement and consultation that has taken place throughout the year and includes specific contributions from partners and case studies.
Previous GB / Committee/s, Dates	N/A

Monitoring and Assurance Summary

This report links to the following Strategic Principles	<ul style="list-style-type: none"> • Prevention at Scale • Integrated Community and Primary Care Services • One Acute Network • Digitally Enabled Dorset • Leading and Working Differently 		
	Yes [e.g. ✓]	Any action required?	
		Yes Detail in report	No
All three Domains of Quality (Safety, Quality, Patient Experience)	✓		✓
Board Assurance Framework Risk Register	✓		✓
Budgetary Impact	✓		✓
Legal/Regulatory	✓		✓
People/Staff	✓		✓
Financial/Value for Money/Sustainability	✓		✓
Information Management & Technology	✓		✓
Equality Impact Assessment	✓		✓
Freedom of Information	✓		✓
I confirm that I have considered the implications of this report on each of the matters above, as indicated	✓		

Initials: PM

1. Introduction

- 1.1 NHS Dorset CCG has continued its commitment to publish an annual report on patient and public participation to reflect the scale and scope of public engagement and consultation that has been carried out over the past year.
- 1.2 The report will again be published on the CCG's website and it will be referenced within the main annual report. While there is no statutory obligation for the CCG to publish a separate annual report on patient and public participation, it is regarded as good practice to do so. It gives the CCG the opportunity to highlight areas of good practice and assure local people and key stakeholders that we continue to put public engagement at the heart of our decision-making.

2. Report

- 2.1 Dorset CCG is determined to put patients and the public at the heart of everything it does. We are keen to be responsive to the wishes and needs of the people of Dorset: all of us will use NHS services at some point in our lives.
- 2.2 Participation helps us to understand people's needs, improve access to services and reduce inequalities in health.
- 2.3 Last year was a particularly busy one for public engagement and participation. During 2017/18, we followed on from the two formal public consultations in the previous year with programmes of work that are aimed at implementing decisions taken by our Governing Body in September.
- 2.4 Having taken on responsibility for commissioning GP services, the CCG has also continued to support and facilitate practice level patient engagement groups throughout Dorset. Additional resources are now in place to enhance this support.
- 2.5 In recognition of the collective health and care system, the CCG has played a full partnership role in developing engagement arrangements on behalf of all partners, notably the development of the STP Public Engagement Group, committed to inform and act as a "critical friend" in our work to transform health and care services
- 2.6 The report describes how we engaged with local people, how public participation is structured and how we work with diverse groups. It sets out how the CCG provides professional support for public participation and assurance arrangements.
- 2.7 As well as describing the main engagement activity in 2017/18, the report also highlights good practice case studies and indicates our main priorities for the current year.

3. Conclusion

- 3.1 The Governing Body is asked to note the annual report on patient and public participation for 2017/2018.

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Date : 4 May 2018

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APPENDICES	
Appendix 1	Annual Report on Patient and Public Participation 1 April 2017 to 31 March 2018