

**NHS DORSET CLINICAL COMMISSIONING GROUP
GOVERNING BODY SPECIAL MEETING
ANNUAL GOVERNANCE STATEMENT**

Date of the meeting	23/05/2018
Author	V Read, Director of Nursing and Quality
Purpose of Report	The report provides the final version of the Annual Governance Statement that is based on the revised NHS England/Department of Health guidance.
Recommendation	The Governing Body is asked to approve the final version of the Chief Officer's Annual Governance Statement.
Stakeholder Engagement	The Annual Governance Statement is developed with the involvement of all Directorates, Internal Audit and the Audit and Quality Committee. Oversight is provided by Lay Members of the Audit and Quality Committee and Sub-Committees/Working Groups reporting to the Audit & Quality Committee
Previous GB/Committee date	N/A

Monitoring and Assurance Summary

This report links to the following Strategic Objectives	<ul style="list-style-type: none"> • Prevention at Scale • Integrated Community and Primary Care Services • One Acute Network • Digitally Enabled Dorset • Leading and Working Differently 		
	Yes [e.g. ✓]	Any action required?	
		Yes Detail in report	No
All three Domains of Quality (Safety, Quality, Patient Experience)	✓		✓
Board Assurance Framework Risk Register	✓		✓
Budgetary Impact	✓		✓
Legal/Regulatory	✓		✓
People/Staff	✓		✓
Financial/Value for Money/Sustainability	✓		✓
Information Management & Technology	✓		✓
Equality Impact Assessment	✓		✓
Freedom of Information	✓		✓
I confirm that I have considered the implications of this report on each of the matters above, as indicated	✓		

Initials: VR

1. Introduction

- 1.1 NHS England requires Clinical Commissioning Group Chief Officers (COs) to give assurance about the stewardship of their organisations. COs should include the governance statement in their annual report and accounts. This requirement is set out in legislation under the National Health Services Act 2006 (amended).
- 1.2 The governance statement records the stewardship of the organisation to supplement the accounts. The statement draws together assurances and evidence on governance, risk management and internal control via the CCGs assurance framework.
- 1.3 The governance statement references the CCG's governance and committee structure, the Governing Body performance, including its assessment of its own effectiveness and assurance that required standards are achieved.
- 1.4 The Chief Officer has responsibility for maintaining a sound system of internal control that supports the achievement of the CCG's policies, aims and objectives, whilst safeguarding public funds and departmental assets for which he is personally responsible, in accordance with the responsibilities assigned to him in Managing Public Money. He is also responsible for ensuring that the CCG is administered prudently and economically and that resources are applied efficiently and effectively.
- 1.5 This report provides the latest update position in relation to the work to complete the Annual Governance Statement for 2017-18.

2. Annual Governance Statement

- 2.1 The attached template is based on the revised guidance issued by the Department of Health and NHS England.

3. Conclusion and Recommendations

- 3.1 The Governing Body is asked to approve the Governance Statement (Appendix 1).
- 3.2 There are no lapses in assurance identified to date through the work of the committee structure that will impact on the Chief Officer's declaration.
- 3.3 All risks and gaps in assurance have been clearly documented throughout the year and reported to the Quality Group, Audit and Quality Committee, Directors Performance Meeting and the Governing Body. Regular reports have been provided to committees and groups on operational issues highlighted by internal audit.

Author's name and title: Vanessa Read, Director of Nursing and Quality
Date: 14 May 2018
Telephone Number: 01305 368071

APPENDICES	
Appendix 1	Annual Governance Statement