



## PAN DORSET ASC PARTNERSHIP BOARD

Minutes of Meeting held at Delphwood on Monday 5 October 2015

PRESENT		ORGANISATION
Stephen Thornton	DAAS Representative	DAAS
Diane Waters	DAAS Director/Carer	DAAS
Brian Cox	DAAS Member/Carer	DAAS
Elaine Hurlll	BBC & Dorset CCG Commissioning Manager, MH Services	NHS
Nigel Harris	DAAS Representative	DAAS
Theresa Divall	Learning & Development Officer	BOP
Kim Dix	Service Manager, CAAS	Dorset Healthcare
Karen Sutton	Clinical Lead, CAAS	Dorset Healthcare
Chris Watson	Commissioning Manager	DCC
Jo O'Connell	Joint Commissioning Manager	BOP
Ebi Sosseh	Engagement and Diversity Officer	Dorset CCG (part)
Alyson Coram	Service Development Officer	DCC
<b>APOLOGIES</b>		
Henry Barnes		N.A.S
Gary Billen		DHUFT
Stuart Gallacher		DCC
Janet Jones		BB Council
Gillian Thomas		Job Centre Plus
Karen Wilmshurst		Autism Wessex

Allyson Coram reported that Gill Thomas is being replaced as Job Centre Plus representative on the Board; new rep will be Joanne Reay.

<b>1.</b>	<p><b>Introductions and DAAS representation on the Board</b> Everyone present introduced themselves.</p> <p>Jo asked Brian and Diane to update on DAAS representation. Taz and Sue (Prescott) have emailed to say they do not wish to continue working on the Board. The Board welcomed Steve Thornton who we hope will become the representative for DAAS in the west.</p>	<b>ACTION</b>
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	<p>Brian explained that Taz had also mentioned finding the DAAS meetings in Dorchester “Aspergers unfriendly”: things seem to have gone wrong between April and September of this year. Brian is going to step down from running DAAS in Dorchester this autumn, but will still attend the Board as a family carer rep in the west for the time being. Carole Driver (a DAAS voluntary director) will be taking over running the meetings in the west. This change will be a chance to link the East and West programmes more, to try to make sure meetings suit members’ needs and hopefully to attract more members in the west. Jo explained that DAAS had asked for a small amount of funding to help relaunch the DAAS meetings in the west. Jo recommended that the funding requested, excluding the purchase of a banner, be allocated to DAAS for the west relaunch: total £686. All the Board members present agreed that this should be done: funds will come from a small amount of money still held by Dorset County Council which is “ring fenced” for PD ASC PB use. Allyson will contact DCC finance about how to arrange for the funding to be transferred to DAAS. Brian to get the DAAS treasurer to supply the organisation’s account details to Allyson.</p> <p>Jo proposed that he write to Taz and Sue on behalf of the Board to thank them for their work and in particular acknowledge Sue’s comments regarding the Action Plan. Agreed Jo would do this.</p>	<p>AC BC</p> <p>J O’C</p>
<p>2.</p>	<p><b>Minutes of Meeting on 1 June 2015</b> These were agreed subject to the following corrections:</p> <p>Page 1 – at the bottom – Nigel clarified that his comments related to case management and how/when cases are opened/closed. Page 4 – item vii – Add “There was also a short discussion about the ‘Z Card’ information cards for professionals”</p>	
<p>3.</p>	<p><b>Actions from the last meeting</b></p> <p>i. The revamp of DCC Adult and Community Services means that this is not a practical time to look at social care provision in the DCC area. This also links to the reviews of the acute mental health care pathway. Agreed that Chris Watson will speak to Stuart Gallacher and ask him to report to the next full Board meeting about how social care support will be delivered to adults with ASC in the DCC area. Board members expressed concern about this part of support/care services.</p> <p>ii. Rossmore Library/”Think Autism” grant The special room is now open. There is enough money to create a similar room at Hamworthy. The room at</p>	<p>CW/SG</p>

	<p>Dorchester library is in final planning stages. Bournemouth is a bit further behind as they have not finalised a site choice. Nigel and Steve both offered to help Elaine with looking at what was needed.</p> <p>iii. Launch of Sensory Integration Therapy Room Launch will be on 4 November at 2.30. Kim to send Allyson a form of words about the launch and the service to put on the PDASCPD webpage on the CCG website. She will also give Diane suitable information to share at the October DAAS meetings (east and west).</p> <p>iv. Housing A lot is changing at the moment and therefore Elaine had advised Alyson not to send anything out at this stage. Brian highlighted that an Equality Impact Assessment has been done for the Poole housing strategy, which referenced specific vulnerable groups. Some authorities have a housing strategy with an overall reference to vulnerable groups; others choose to write a strategy which includes statements about specific groups. Brian asked if the Autism Act required a specific statement about ASC and housing (it does not). Bournemouth has a good floating support across all care groups. If there is a strategy for vulnerable people it needs to specify where people can go for help when they need it.</p> <p>v. Crisis Care Concordat There is a Dorset Action Plan which includes a Street Triage Service. Elaine has flagged up need for this Street Triage Service to be aware of the possibility of people who come into contact with it having an ASC.</p> <p>vi. Older People and Autism Allyson to put this on the December agenda, as an item to be considered for possible future prioritisation.</p> <p>vii. Speech and Language Therapy for Adults with ASC This service exists but we do not know if the access arrangements to it are as they need to be. There is a very solid specialist LD SALT service for adults with ASC and a learning disability. However, for adults with ASC only, access to SaLT would be through general adult SaLT services and this can be difficult to source when needed.</p> <p>viii. Carer's Assessments Noted that there is a lot of work going on to ensure that</p>	<p><b>KD,AC</b></p> <p><b>KD</b></p> <p><b>AC</b></p>
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	<p>carers are aware of all their right to have an assessment under the Care Act.</p> <p>ix. Diagnosis: GP Training Item to be carried forward to next main meeting.</p> <p>x. Transitions Allyson to speak to Claire Eveleigh about attending this Board</p> <p>xi. Bournemouth BC – Operational Representation on Board Agreed that Elaine will raise this with BBC management.</p>	<p>AC</p> <p>AC</p> <p>EH</p>
4.	<p><b>Clinical Services Review</b> Ebi Sosseh from Dorset Clinical Commissioning Group (CCG) came to explain about the CCG’s Clinical Services Review. Please go to “Dorset’s Vision” on the CCG website to check out extensive information about the clinical services review, how services are currently delivered in Dorset and how they might best be delivered in the future: <a href="http://www.dorsetsvision.nhs.uk">www.dorsetsvision.nhs.uk</a>. The review is linked to pressures on the NHS nationally and feedback gathered locally from the Dorset residents about what they want most from their health care services. A number of possible models for care in the future have been proposed; the CCG will go out to consultation on some of these when they have been developed in a bit more detail. Possible models will be developed in conjunction with social care and will encompass physical and mental health. There are opportunities to get involved in the consultation: <a href="http://www.dorsetsvision.nhs.uk">www.dorsetsvision.nhs.uk</a> or email <a href="mailto:involve@dorsetccg.nhs.uk">involve@dorsetccg.nhs.uk</a>. The CCG are still seeking views from everyone. Public consultation on the possible shape of services will be around mid 2016. Kim encouraged people to think about what they might want in terms of community based services. Ebi will send other links to the Board via Allyson, and DAAS can feed back concerns.</p>	<p>EB BC/DW</p>
5.	<p><b>ASC Strategy and Government Guidance on “Think Autism”</b> A lot of work is currently in hand, with the Clinical Services Review, Acute Mental Health Care Pathway review and the rewrite of the learning disability strategy to become a Pan Dorset. Strategy. Brian Cox suggested it would be helpful to be able to monitor progress in some areas such as diagnosis by GPs. Any refresh of the Pan Dorset ASC strategy will need to look at the data we have around ASC and diagnoses/services provided. Kim offered to look at getting information around which GP</p>	<p>AC</p> <p>KD</p>

	<p>practices are referring to CAAS. We can also use the information we gathered for the 2013/14 ASC self-assessment returns. Allyson will start to look at how we can refresh the strategy. Elaine reported that if GPs were paid we might get more accurate information. We are also starting to get information from the Autism Alert card/database. We will also look at how we are doing against the latest "Think Autism" guidelines, with a view to agreeing three or four key areas to work on with identified things to get done. We will discuss this at the December meeting (key officers) and the next main meeting (the first of 2016). Brian suggested that DAAS members feed in what they think are the most important areas to work on first, using the "Think Autism" headings as a guideline. Everyone expressed understanding that it must be frustrating that with large organisations it takes a lot to achieve change. It would be encouraging to see specific things worked on and getting achieved; we need to agree measurable, achievable outcomes.</p>	<p><b>BC/DW</b> <b>AC</b></p> <p><b>All</b></p>
<p><b>6.</b></p>	<p><b>Alert Cards, ASC Awareness training and ASC Database</b></p> <p>i) Alert Cards: c. 198 have been issued so far. CAAS clients are giving very positive feedback. Karen Wilmshurst is continuing to offer training for the police around the Alert cards.</p> <p>ii) ASC Awareness training: there have been 22 sessions since last April; noted that the training delivered by DAAS has been reported but has yet to be added to the summary sheet (Karen is aware of this).</p> <p>iii) Autism Voluntary Database: 102 adults are registered on the database. People are not that keen on getting registered; it raises anxiety. Stephen suggested that a statement about what is good about being registered on the database (something around how it helps to give a voice to a community that sometimes feels invisible/unheard) would be useful. Agreed that a short statement from someone with ASV who is registered might be very helpful to people when they are asked to consider going on the register. Karen S. will suggest this to Karen W. Stephen is willing to write a short paragraph as someone who has chosen to be registered. Allyson will make sure everyone has Stephen's contact email. Elaine suggested that the database information be looked at by Allyson as part of the strategy refresh.</p> <p>Everyone needs to encourage people with ASC to have an Alert card and to join the voluntary database.</p>	<p><b>KW</b></p> <p><b>KS</b> <b>ST</b> <b>AC</b></p> <p><b>AC</b></p> <p><b>All</b></p>

<p><b>7.</b></p>	<p><b>Future Arrangements for the running of the PDASCPB</b>          Allyson will be leaving DCC around mid-January. She will cover the December lead officers meeting. Elaine, Jo and Chris suggested that there be three full Board meetings a year; one to be a review of progress on our targets/action plan. It was suggested and agreed that these be held in the last week of February, early in July and early in November. Noted that we do not as yet have any information regarding the timing of the next ASC self assessment process.</p> <p>Jo is chair until 31 March and will source admin support from mid-January 2016 until then. From 1 April 2016 the chair will be Chris Watson, and Elaine will be the deputy chair. Each Chair will need to try and sort out basic admin support (agendas, minutes, etc.) during their time as Chair: a business case may have to be put together to look at what is needed in terms of the “project officer” work on ASC issues across Pan Dorset. What will be needed links to what priorities (and work to achieve them) are agreed within the refresh of the strategy.</p> <p>Agreed that meetings will continue to be on Monday afternoons:  <b>Dates for 2016</b> to be: <b>29 February, 4 July, 7 November</b></p> <p><i>Post meeting note:</i> the meeting room at Delphwood has been booked for all these dates.</p>	<p><b>AC</b></p> <p><b>JO’C</b></p> <p><b>CW/EH</b>  <b>JO’C,CW,EH</b></p> <p><b>All to note</b></p>
<p><b>8.</b></p>	<p><b>Any Other Business</b>          “Z” cards; the cards for professionals. These are intended to be given to health/social care professionals, and to have a summary of the key aspects of that person’s ASC. A final planning meeting for the work on the cards will be linked to the library meeting at Bournemouth (date and time to be arranged by Elaine).</p>	<p><b>EH</b></p>
<p><b>9.</b></p>	<p><b>Date of Next Meeting</b>          The Action Plan review meeting will be held at 2pm on Monday 7 December, in the meeting room at Delphwood. This is for Board members who are leads on work streams.</p> <p>The next main Board meeting will take place on Monday 29 February, venue to be confirmed.</p>	<p><b>Workstream leads</b></p> <p><b>All</b></p>